



## MINUTES

**Nordonia Hills City School District  
Nordonia Board of Education Meetings  
September Regular Board Meeting  
Monday, September 25, 2023, 7:00 pm - 7:56 pm  
Northfield Elementary School  
9374 Olde Eight Road  
Northfield, Ohio 44067**

### **In Attendance**

Amy Vajdich; Chad Lahrmer; Jason Tidmore; Liz McKinley; Matt Kearney

### **A. PRESIDENT'S REPORT**

**1. Roll Call**

**2. Pledge of Allegiance**

Ledgeview Students

**3. Approval of Agenda**

Resolution 2023-9-25-194

Move: Matt Kearney Second: Amy Vajdich Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich

**4. Appointment of Treasurer Pro Tempore for October 18, 2023 Special Meeting (State of Schools)**

Mr. Lahrmer will serve as Treasurer Pro Tempore in Mr. Kiffer's absence

Resolution 2023-9-25-195

Move: Jason Tidmore Second: Amy Vajdich Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich

**5. Communications**

Ledgeview Students: "What I like about Ledgeview" contest winning entries

Fill the Bus: Karen Byers, Building Boosters of Nordonia Hills

Superintendent Transition

**6. Appointments**

Casey Wright, Interim Superintendent for a term of October 1, 2023 through July 31, 2024.

Resolution Resolution 2023-9-25-196

Move: Amy Vajdich Second: Matt Kearney Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich

**7. Open Forum**

No participants

8. Reports from Liaisons to Board Committees, Superintendent Committees, and other organizations:

Finance Committee  
OSBA Legislative Liaison  
Curriculum & Instruction Liaison  
Facilities Liaison  
Cuyahoga Valley Career Center  
Nordonia Hills Foundation Liaison  
Tax Incentive Review Board  
Technology and Information Systems  
Special Education Liaison  
NDEIC Liaison  
OSBA Student Achievement Liaison  
Athletic Council Liaison

## B. SUPERINTENDENT'S RECOMMENDATIONS

1. Approve Consent Items:

### Consider Revised Board Policies - (First reading - No Action Required)

3.02 - Criminal Records Check  
4.01 - Employment of Substitute Teaching Staff  
6.04 - Intra-District Open Enrollment  
6.30 - School Bus Emergency and Evacuation Procedures  
6.39 - Transportation  
6.50 - Overdose Reversal Drugs  
7.05 - Remediation/Intervention Program for Reading Skills  
7.08 - Achievement Testing Policies  
7.12 - Home Education and Home Instruction  
8.05 - Cash in School Buildings  
8.11 - Uniform Federal Grant Guidance  
8.14 - Procurement With Federal Grants/Funds  
8.15 - Disposal of Property  
9.04 - Gifts, Grants, and Donations  
9.08 - Title IX Grievance Procedure Employee and Student  
9.09 - Harassment and Violence  
9.12 - Racial/Ethnic/National Origin/Disability/Sex/Religion Harassment and Discrimination Policy Covering Employees  
9.12 - Racial/Ethnic/National Origin/Religious Harassment and Discrimination Policy Covering Students  
9.19 - Section 504, ADA Grievance Procedures  
9.26 - Emergency Management Plan

### Consider New Board Policies - (First reading - No Action Required)

6.58 - Seizure Safety  
6.59 - Artificial Intelligence  
9.46 - Accommodation Policy Covering Employees

### Approve Overnight/Extended Student Trips

—Nordonia High Marching Band to Lucas Oil Stadium, Indianapolis, Indiana from November 9 - November 12, 2023 for band competition. Transportation will be provided by Lakefront Lines Motorcoaches. Approximate cost is \$375 per student.

—Nordonia High School Biology student to Galapagos Island, from June 9, 2025 to June 17, 2025. Transportation via major airline from Cleveland Hopkins Airport. Approximate cost per student is \$4,700 with no cost to the district.

—Nordonia High School Choir to New York City from March 27, 2024 to March 30, 2024. Transportation via coach busses through Kauffman Travel Services. Approximate cost of \$1400-\$1800 depending on the number of participants, with no cost to the district.

—Approve Nordonia High School Choir to attend the National A Cappella Festival in Dayton, Ohio from November 10 -11, 2023. Transportation provided via charter bus with an approximate cost of \$130 per student.\*

\*Correction

Accept Donations

—Friends of the Nordonia Hills Public Library donation of approximately \$250 to pay for the cost of bussing for a library field trip planned for October 26, 2023 to the Akron Main Library for an author visit.

—Lee Eaton PTA donation of the following items to Lee Eaton Intermediate School:

\*Solar powered crosswalk signs and light-up foldable traffic cones valued at \$4,269.27.

\*Six outdoor benches to expand outdoor student seating valued at \$1,242.78.

—Donation of the following items to the Nordonia High School Art Department from David Carducci: Books/magazines on Art, Soft Pastels, Pastel Board/Paper, Drawing Utensils, Sketchbooks/Paper, totaling \$2,400.

—Nordonia Choral Music Department donation of \$5,000 to supplement the accompanist's stipend.

Resolution 2023-9-25-197

Move: Jason Tidmore Second: Liz McKinley Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich

2. Approve Summit ESC Title III Consortium And MOU for 2023-24

Resolution 2023-9-25-198

Move: Liz McKinley Second: Amy Vajdich Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich

3. Approve Agreement with Solutions Behavioral Consulting Center for Autism for the 2023-24 schoolyear

Behavioral support for one student, paid out of IDEA-B Federal Funds

Resolution 2023-9-25-199

Move: Matt Kearney Second: Jason Tidmore Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich

4. Approve Purchase and Installation Agreement with American Security for Rushwood Elementary School, paid for by K-12 Safety Grant

Resolution 2023-9-25-200

Move: Matt Kearney Second: Jason Tidmore Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich



5. Approve Memorandum of Understanding with OAPSE Local 246

Resolution 2023-9-25-201

Move: Liz McKinley Second: Amy Vajdich Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich

6. Approve Purchase Service Contracts:

Richard Nyce

Rodney Connolly

Brandon Kuhn

Stacy Bolton - HS

Stacy Bolton - MS

Resolution 2023-9-25-202

Move: Jason Tidmore Second: Liz McKinley Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich

7. Approve OHSAA Tournament Workers, up to \$50/game:

William Busse

Kim Busse

Pat Golias

Rosemary Marshall

David Foust

Jim Virost

Dimitri Sumbry

Mike Martin

Tyler Aiken

Bob Tinfina

Ralph Hurst

Laura Ridgeley

Molly Kinnell

Dan Suter

Resolution 2023-9-25-203

Move: Jason Tidmore Second: Chad Lahrmer Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich

8. Approve Personnel Items:

Resolution 2023-9-25-204

Move: Chad Lahrmer Second: Liz McKinley Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich

a. Administrative:

i. New Appointment

Stephen Marlow, Interim Business Manager, effective October 1, 2023 - July 31, 2024

b. Certified:

i. Retirement/Resignation

None

ii. New Appointment/Assignment

None

iii. Long-Term Substitute

Jennifer Dobransky, (LTS - NF Grade 3) 4 transition days effective August 14-15, 2023 and August 17-18, 2023

iv. Home Instruction (Paid at the curriculum rate of \$31.47/hr.)

None

v. Extended Time

None

vi. Curriculum

(Paid at the curriculum rate of \$31.47/hr., unless otherwise noted)

—IEP Coverage for teachers on leave of absence:

Stephanie Fox, not to exceed 73 hours

Katie Matuska, not to exceed 68 hours

Kelly Bartlett, not to exceed 76 hours

—Curriculum mapping, effective September 1, 2023, up to 40 hours each:

Rachel Pearce

Jacqueline Czekaj

Avni Uppal

Anna Tolin

—Foundations training, effective August 21, 2023, up to 5 hours:

Heather MacRaild

—Tutoring Services at HM Life, effective for the 2023-24 school year, effective September 1, 2023, up to 4 hours:

Stephanie York

—EL Tutoring for the 2023-24 school year, effective September 1, 2023, up to two hours/week:

Amanda Juhasz

—Building Leadership Team Meeting, for the 2023-24 school year, effective September 1, 2023, not to exceed 15 hours:

Danielle Miller

—Translating Services for the 2023-24 school year, effective September 1, 2023, up to 30 hours:

Brooke Leach Grable

—Work as a cooperating teacher (student teacher) effective for the 2023-24 school year - second semester, \$300, contingent on university funding:

Debbie McNellie

—Work as a cooperating teacher (student teacher) effective for the 2023-24 school year - second semester, \$150 each, contingent on university funding:

Stephanie York  
Kelly Bartlett  
Sara Grigger  
Stacy Hostetler  
Jody Radcliffe  
Diara Washington

—Prepare and present at new teacher orientation on August 17, 2023, effective August 1, 2023, up to 3 hours each:

Anthony Dietrich  
Kelsey Dominick

—Resident Educator Mentor for the 2023-24 school year, \$674.43 each:

Shauna Ault  
Heather Eckenrode

vii. After School/Weekend Detentions @\$31.47/hr.. as needed

Scott Lawrence  
Joe Knight  
Heather Dean  
Jim Timoteo  
Lynn Urbancich  
Patricia Lippian  
Holly Molnar  
Kelly Loomis  
Cindy O'Connor  
Diane Ballard  
Kelsey Dominick  
Kristin Fejedelem  
Sue Harris  
Tonya Huml  
Amanda Lefeld  
Timothy Lewicki  
Jamie Matteo  
Cheri McLeod  
Ami McRitchie  
Dawn Monroe  
Jacklyn Oleksy  
Melissa Rastatter  
Valerie Rice  
Amy Sopata  
Dena Svoboda  
Amy Taylor  
Renee Ventre

viii. Supplementals (based on BA/0-\$44,962)

MS Non-Athletics

MS Power of the Pen, Tyler Stern, 3.00%  
MS G.I.R.L.S. Club, Krissy Dombroski, 3.75%

HS Athletics

HS Girls Varsity Soccer Coach, Lester Gicei, resignation effective 9/6/2023



HS Girls Varsity Soccer Coach, Jeremy Johnson, 14.00%  
HS Girls JV Soccer Coach, Ashley Friszman, 11.00%

HS Non-Athletics

HS Gay Straight Alliance, Kathy Sandberg, 3.00%  
HS Kaleidoscope, Nate Loman, 4.00%  
HS Math Club, Samantha Fales, 1.50%  
HS Math Club, Erica Molnar, 1.50%  
Technology Advocate, George Curcic, 6.00%  
HS Y2Y (Teen Institute), Miranda Coup, 2.00%  
HS Y2Y (Teen Institute), Ellen Barnes, 2.00%  
HS Show Choir, John Pickering, 7.5%  
HS Show Choir Assistant, Kathleen Pellington, 4.75%

District Non-Athletic

BUDS K-6, Sarah Polito, 3.00%  
BUDS K-6, Maren LaGuardia, 3.00%

Team Leaders:

Special Education, RW, Jennifer Galbreath, 4.00%  
Special Education, LV, Sara Wasco, 4.00%  
Special Education, LE, Carly Bennett, 2.00%  
Special Education, LE Katie Matuska, 2.00%  
Special Education, NF, Charles Wasco, 4.00%  
5th/6th Grade Encore, LE Sara Grigger, 4.00%

c. Classified:

i. Resignation/Retirement

Elaine Swiatek, HS Food Service Worker, retirement effective 1/1/2024

ii. Leave of Absence

None

iii. New Assignment

Catherine Buhrow, MS Paraprofessional, 7.0 hours per day, 5 days per week, effective 9/18/2023, Step 0, \$16.96/hr.

April Keeney, LV Paraprofessional, 5.0 hours per day, 5 days per week, effective 9/1/2023, Step 3, \$18.31/hr.

Janet Mertel, LV Student Supervisor, 2.0 hours per day, 5 days per week, effective 9/26/2023, Step 0, \$16.96/hr.

Jennifer Rayle, MS Paraprofessional, 5.0 hours per day, 5 days per week, effective 9/11/2023, Step 2, \$17.79/hr.

Joanne Shinkaruk, RW Food Service Worker, 3.25 hours per day, 5 days per week, effective 9/11/2023, Step 0, 14.90/hr.

Kassandra Skelly, MS Paraprofessional, 7.0 hours per day, 5 days per week, effective 9/11/2023, Step 0, \$16.96/hr.

iv. Change of Assignment

Lisa Canupp, from LE Building Interventionist, 4.5 hours per day to LE Paraprofessional, 7.0 hours per day, 5 days per week, effective 9/12/2023, Step 7, \$20.30/hr.

Karen Ebert, from LE Paraprofessional, 6.5 hours per day, to HS Administrative Assistant, 8.0 hours per day, 5 days per week, effective 9/7/2023, Step 3, \$21.62/hr.

Patricia Frost, from LV Paraprofessional, 6.5 hours per day to NF Food Service Worker, 5.0 hours per day, 5 days per week, effective 9/27/2023, Step 7, \$17.79/hr.

Ashley Kniceley, LV Paraprofessional, increase from 5.0 hours per day, to 6.0 hours per day, 5 days per week, effective 9/13/2023, Step 1, \$17.26/hr.

Lynne Kropf, from MS Paraprofessional, 4.5 hours per day to LV Paraprofessional, 5.0 hours per day, 5 days per week, effective 9/5/2023, Step 2, \$17.79/hr.

Patricia Picone, MS Food Service Worker, from 3.0 hours per day to 3.5 hours per day, 5 days per week, effective 9/11/2023, Step 2, \$15.59/hr.

Valeria Ranallo, from NF Food Service Worker, 4.75 hours per day, to NF Paraprofessional, 5.5 hours per day, 5 days per week, effective 8/31/2023, Step 2, \$17.79/hr.

Diane Salettel, LE Food Service Worker, increase from 4.5 hours per day to 4.75 hours per day, 5 days per week, effective 12/1/2023, Step 2 \$15.59/hr.

Becky Salvaggio, LE Food Service worker, increase from 4.0 hours per day to 4.5 hours per day, 5 days per week, effective 12/1/2023, Step 1, \$15.30/hr.

Deana Tiffe, transfer from RW Food Service Worker, 3.0 hours per day to RW Paraprofessional, 6.75 hours per day, 5 days per week, effective 9/1/2023, Step 2, \$17.79/hr.

Judith Jaworski, LV Paraprofessional, increase from 6.0 hours per day to 7.0 hours per day, 5 days per week, effective 9/5/2023, Step 2, \$17.79/hr.

v. Temporary Increase in hours for the 2023-24 school year, effective 9/1/2023 - 6/4/2024, unless otherwise noted

Heather Bradley, RW Paraprofessional, increase from 4.0 hours to 4.5 hours per day

Tim Lewicki, LE Paraprofessional, increase from 6.75 hours to 7.0 hours per day

Linda Lutz, RW Building Interventionist, increase from 6.5 hours to 7.0 hours per day

Shannon Lowery, HS Paraprofessional, increase from 7.0 hours to 7.25 hours per day

Jamie Matteo, LE Paraprofessional, increase from 6.5 hours to 7.0 hours per day

Erika Mitschke, RW Paraprofessional, increase from 6.5 hours to 7.0 hours per day

Renee Piper, RW Building Interventionist, increase from 6.5 hours to 7.0 hours per day

Melissa Rastatter, LE Building Interventionist, increase from 6.75 hours to 7.0 hours per day

Renee Sberna, RW Paraprofessional, increase from 3.75 hours to 4.5 hours per day

Nicole Spadaro, HS Administrative Assistant, increase from 5.5 hours to 5.75 hours per day, effective 9/26/2023

Jodi Subjack, RW Paraprofessional, increase from 6.5 hours to 7.0 hours per day

Sally Vickers, LE Building Interventionist, increase from 6.5 hours to 7.0 hours per day

vi. Approve OHSAA Tournament Managers



Rob Eckenrode, up to \$500 per tournament  
Jason Lara, up to \$250 per tournament  
John Martin, up to \$250 per tournament

vii. Approve OHSAA Tournament Workers, up to \$50/game:

Pam Letterle  
Betty Ann Trezciak  
Dena Svoboda  
Virginia Tedor  
Julie Kaczmarek  
Shannon Lowery  
Sharon Schmidt  
Shaun Phillips  
Dylan Maholm  
Jeff Fox  
Steve Toth  
Jeremy Johnson

viii. Approve Purchase Service Contracts/Extra Duties

None

ix. Substitute

Jennifer DeBrouse, Student Supervisor, Paraprofessional, Food Service, Clerical, Security  
Pam Gubana, Custodial  
Valeria Ranallo, Food Service  
Melissa Vanas, Custodial

C. TREASURER'S RECOMMENDATIONS

1. Approve Consent Items:

Board Financial Report - August 2023  
August 28, 2023 - Special Board Meeting Minutes  
August 28, 2023 - Regular Board Meeting Minutes

LE Student Activity Purpose and Budgets 2023-2024 (FY24)

MS Student Activity Purpose and Budgets 2023-2024 (FY24)

HS Student Activity Purpose and Budgets 2023-2024 (FY24)

Resolution 2023-9-25-205

Move: Amy Vajdich Second: Liz McKinley Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich

2. Approval of FY2024 Appropriation Adjustments

Resolution 2023-9-25-206

Move: Liz McKinley Second: Amy Vajdich Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich

3. Approve Then and Now Certifications

Resolution 2023-9-25-207

Move: Liz McKinley Second: Amy Vajdich Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich

D. ADJOURNMENT

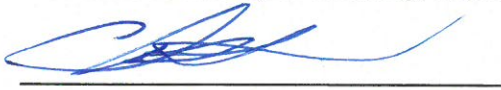
The next Regular meeting of the Board will be held on Monday, October 23, 2023, at 7 PM at Northfield Elementary School, 9374 Olde Eight Road, Northfield, Ohio 44067


The Board unanimously consented to adjourn the meeting at 7:56 P.M. The President declared the motion passed.

Resolution 2023-9-25-208

Move: Matt Kearney Second: Jason Tidmore Status: Passed

Yes: Chad Lahrmer, Liz McKinley, Matt Kearney, Jason Tidmore, Amy Vajdich

  
Chad M. Lahrmer, Board President

  
Kyle T. Kiffer, Treasurer/CFO

Treasurer's Note: The meeting was video recorded.